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| **Position applied for** | |
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| --- | --- | --- | --- |
| **Personal information** | | | |
| Gender | Surname | | Name |
|  |  | |  |
| Nationality | | | |
|  | | | |
| Date of birth | | Place of birth | |
|  | |  | |
| Address | | | |
|  | |  | |
| Telephone | Mobile | | Email address |
|  |  | |  |

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| --- | --- |
| **Employment history** | |
| Current employer and employer address | Dates employed |
|  |  |

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| --- | --- | --- | --- |
| **Work experience (please add more lines if applicable)** | | | |
| From | To | Employer | Position and responsibilities |
|  |  |  |  |

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| --- | --- | --- | --- |
| **Education (please add more lines if applicable)** | | | |
| From | To | School/college/university | Major degree |
|  |  |  |  |

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| **Achievements/diplomas/courses/certificates** |
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| **Motivation**  Please explain why you are applying for this vacancy and consider yourself a good fit. **(500-800 words)** |
|  |

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| --- | --- | --- |
| **References**  Please indicate – if possible – two persons who can be your reference. This should include your current employer. | | |
| **1. Reference** | | |
| Name | Address | |
|  |  | |
| Telephone |
|  |
| Email |
|  |
| May we contact the reference before a job interview? | Yes | No |
| **2. Reference** | | |
| Name | Address | |
|  |  | |
| Telephone |
|  |
| Email |
|  |
| May we contact the reference before a job interview? | Yes | No |

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| **Data protection** |
| The Goethe-Institut Ukraine takes the protection of your data very seriously. By submitting the information contained in this for, you declare your consent for us to use your personal data for purposes of answering your application and/or contacting you. Your data will be erased after we have processed your application or if the purpose of storing it no longer exists.  **I hereby declare that all information given in this application is true.** |
| Please attach to your application:   1. Motivation letter 2. CV 3. Copies of degree and work certificates (.pdf or .jpg) 4. Scan of all filled-in pages of an employment record book (in Ukrainian: трудова книжка) |